

CITY OF NAPERVILLE
 NAPERVILLE PUBLIC LIBRARY FUNDS
 STATEMENT OF CASH AND INVESTMENT POSITION
 September, 2011

	102 <u>OPERATING</u>	106 <u>CAPITAL RESERVE</u>	107 <u>GIFT/ MEMORIAL</u>	624 <u>POVINELLI ENDOWMENT</u>	<u>CAPITAL PROJECT FUNDS</u>
NET CASH & COST VALUE OF INVESTMENT BALANCE	4,882,179.66	352,634.05	22,912.01	10,134.22	
UNREALIZED GAIN/(LOSS) ON MARKET VALUE OF INVESTMENT	78,817.41	5,265.92	359.60	152.16	
BEGINNING CASH & MARKET VALUE OF INVESTMENTS BALANCE	\$4,960,997.07	\$357,899.97	\$23,271.61	\$10,286.38	\$0.00
<u>ADD RECEIPTS:</u>					
REVENUES					
TAXES	5,109,263.48				
TAX RELIEF	-				
INTEREST & DIVIDENDS	9,388.09	437.16	27.77	12.54	
CURRENT MONTH - REALIZED GAIN/(LOSS) ON INVESTMENT	5,875.33	273.59	17.38	7.85	
CURRENT MONTH - UNREALIZED GAIN/(LOSS) ON INVESTMENT	52,795.19	4,005.96	256.79	110.52	
OTHER RECEIPTS	-				
INTERFUND TRANSFER					
FEES, GRANT & OTHERS	61,168.75	(163.59)	0.00	(0.00)	
TOTAL RECEIPTS:	5,238,490.84	4,553.12	301.94	130.91	-
<u>LESS CASH DISBURSEMENTS:</u>					
ACCOUNTS PAYABLE	9/16/2011 152,030.68	-	946.82		
ACCOUNTS PAYABLE	9/30/2011 281,332.46	-	150.00		
PAYROLL	9/9/2011 388,508.45				
PAYROLL	9/23/2011 388,528.33				
VEHICLE M&O	139.00				
INVESTMENT FEE *	593.45	63.65	4.71	1.82	
UTILITY PAYMENTS	39,598.83				
MONERIS - CC FEE	733.73				
TOTAL DISBURSEMENTS	1,251,464.93	\$63.65	\$1,101.53	\$1.82	\$0.00
NET CASH & COST VALUE OF INVESTMENT BALANCE	8,816,410.38	353,391.15	21,855.63	10,152.79	
UNREALIZED GAIN/(LOSS)	131,612.60	8,998.29	616.39	262.68	
CASH & MARKET VALUE OF INVESTMENT BALANCE	8,948,022.98	362,389.44	22,472.02	10,415.47	
Note: Next Utility Payable transfer	(18,325.16)				

PREPARED BY : Tess Estrada

* Shown on Library report in revenue netted with realized gain(loss) on investment

**Shown on Library report in revenue netted with Bank Fee, NSF's & Credit Card Charge Back's - Timing Issue also accounts for numbers not in balance.

The Purpose of this report is to present a Treasurer's Statement using financial information from GMBA. The report presents a monthly recap of the cash position, which supports the prepared library schedules for reasonableness.

Titles have been changed to provide a more accurate description of activity and balances.

There maybe small timing differences when comparing Statement of Cash and Investment Position to the Operating Revenues and Other Funding Sources Report.

Per Balance Sheet

CASH & INVESTMENTS, INTEREST RECEIVABLE	8,948,022.98	362,389.44	22,472.02	10,415.47
DIFFERENCE	0.00	0.00	0.00	0.00

THE NAPERVILLE PUBLIC LIBRARY
STATEMENT OF REVENUE AND EXPENSE REPORT FY 2011-12
OPERATING REVENUES AND OTHER FUNDING SOURCES

42 % of FY

SEPTEMBER 2011

ACCOUNT NUMBER	<u>OPERATING FUND 102</u>	ANNUAL BUDGET	FY12 MONTH OF SEPTEMBER	FY12 CURRENT YTD	% YTD	SEPT. FY11 PREV. YR. YTD	FY11 PREV. YR. TOTAL
<u>OTHER FUNDING SOURCES</u>							
	Operating Balance	1,367,000	0	0		0	0
	TOTAL OTHER SOURCES	1,367,000	0	0		0	0
<u>REVENUES</u>							
	Property Taxes	12,450,000	5,109,263	12,006,771	96.4%	12,194,173	12,897,369
	Personal Prop Tax Relief	190,000	0	61,910	32.6%	52,769	210,287
	Investment Income	131,000	8,795	29,942	22.9%	39,640	135,945
	Per Capita Grant	138,000	0	0	0.0%	0	147,933
	Other Grants	0	0	0		0	1,607
	Fines and Fees	840,000	60,123	342,181	40.7%	357,027	845,473
	Reimbursements	0	0	0		0	0
	Prior Year Encumbrances	0	0	0		0	0
	TOTAL REVENUES	13,749,000	5,178,181	12,440,803	90.5%	12,643,609	14,238,613
	TOTAL FUNDING ALL SOURCES	15,116,000	5,178,181	12,440,803	82.3%	12,643,609	14,238,613
<u>EXPENDITURES</u>							
	Total Salaries	8,059,851	586,446	3,320,341	41.2%	3,371,672	7,898,164
	Total Benefits	2,639,129	190,591	1,028,664	39.0%	991,180	2,409,989
	Total Salaries & Benefits (% of TOTAL)	10,698,980 70.8%	777,037 62.3%	4,349,005 70.9%	40.6%	4,362,852 74.7%	10,308,153 70.7%
	Tuition/Travel/Training	80,800	1,456	27,953	34.6%	17,758	67,359
	Memberships	14,400	750	3,010	20.9%	4,018	13,689
	Advertising & Recruitment	26,000	0	15,321	58.9%	3,628	14,894
	Printing (Inside & Outside) & Promo.	98,000	6,053	25,812	26.3%	25,903	63,704
	Programminng	35,000	1,053	4,532	12.9%	2,712	31,152
	Support Services	83,500	57,235	86,578	103.7%	58,961	76,464
	Legal Services	20,000	0	1,656	8.3%	2,500	19,392
	Professional Fees	20,000	0	0	0.0%	0	21,712
	Insurance Premiums	62,000	0	0	0.0%	0	53,710
	Rep & Maint (Bldg/Grounds)	497,000	23,875	182,513	36.7%	163,601	431,156
	Rep & Maint (Equip/Veh/Mat's)	216,000	(13,258)	128,101	59.3%	100,979	136,894
	Telecommunications	123,400	27,385	58,160	47.1%	49,907	133,036
	Utilities	425,875	38,266	162,056	38.1%	135,691	400,964
	Reception & Entertainment	15,000	418	5,966	39.8%	996	13,938
	Postage	22,000	49	4,664	21.2%	3,949	13,933
	Equipment Rentals	10,000	1,074	3,498	35.0%	3,790	7,889
	City Services	23,743	195	23,351	98.3%	23,500	23,742
	Grant Expenses & Taxes	4,400	290	1,432	32.5%	1,332	3,369
	Bldg & Maint Supplies	79,440	5,351	22,076	27.8%	21,566	63,554
	Library & Office Supplies	130,462	5,445	35,270	27.0%	30,835	105,446
	Equipment & Furnishings	330,000	22,345	47,519	14.4%	31,112	271,447
	Library Materials (Materials as % of TOTAL)	2,100,000 13.9%	292,727 23.5%	948,781 15.5%	45.2%	798,537 13.7%	2,314,249 15.9%
	TOTAL EXPENDITURES	15,116,000	1,247,747	6,137,254	40.6%	5,844,127	14,589,846

THE NAPERVILLE PUBLIC LIBRARY
STATEMENT OF REVENUE AND EXPENSE REPORT FY 2011-12

OTHER FUNDS

42 % of FY

SEPTEMBER 2011

ACCOUNT NUMBER	DESCRIPTION	ANNUAL BUDGET	FY12 MONTH OF SEPTEMBER	FY12 CURRENT YTD	% YTD	SEPT. FY11 PREV. YR. YTD	FY11 PREV. YR. TOTAL
<u>CAPITAL RESERVE FUND - 106</u>							
106.301.01.00	Beginning Balance	230,000	0				
<u>Revenues</u>							
106.399.12.00	Year-end Transfer		0				
106.361.10.00	Investment Income	5,000	437	2,782	55.6%	6,241	13,974
106.361.10.02	Money Mgmt Fees	(500)	(64)	(228)	45.7%	(687)	(1,805)
106.369.10.00	Sale Used Equipment	15,500	110	19,208	123.9%	7,263	7,650
106.369.99.00	Reimbursement		0				
	Total Revenues	<u>20,000</u>	484	21,761	108.8%	12,818	19,819
		<u>250,000</u>					
<u>Expenses</u>							
106.455.35.09	Professional Fees	0	0	1,374		22,522	60,956
106.455.40.34	Bldg Repair/Maint	162,622	0	0	0.0%	(80,534)	44,285
106.455.70.81	Land Acquisition		0				
106.455.60.68	Books/Materials		0				
106.455.70.85	Equipment	87,378	0	22,473	25.7%	59,000	138,413
106.455.70.86	Furnishings		0	0		17,065	20,483
	Total Expenses	<u>250,000</u>	0	23,848	9.5%	18,053	264,137
<u>GIFT/GRANT/MEMORIAL FUND - 107</u>							
107.301.01.00	Beginning Balance	10,500	0				
<u>Revenues</u>							
107.334.59.00	Grants		0			0	0
107.361.10.00	Investment Income	525	28	201	38.2%	243	700
107.361.10.02	Money Mgmt Fees	(25)	(5)	(17)	66.3%	(26)	(84)
107.367.10.00	Memorials	2,000	0	25	1.3%	228	851
107.367.24.00	Gift	2,000	0	315	15.8%	3,721	6,084
	Total Revenues	<u>4,500</u>	23	524	11.6%	4,167	7,552
		<u>15,000</u>					
<u>Expenses</u>							
107.455.30.29	Support Services	10,000	1,097	6,936	69.4%	259	1,936
107.455.60.68	Books/Materials	5,000	0	221	4.4%	82	787
107.455.70.85	Equipment		0				
107.455.70.86	Furnishings		0				
107.455.90.27	Grants		0	0		0	0
	Total Expenses	<u>15,000</u>	1,097	7,157	47.7%	341	2,723
<u>POVINELLI ENDOWMENT - 624</u>							
624.301.01.00	Beginning Balance						
<u>Revenues</u>							
624.361.10.00	Interest	305	13	80	26.2%	96	265
624.361.10.02	Money Mgmt Fees	(5)	(2)	(6)	116.0%	(10)	(32)
	Total Revenues	<u>300</u>	11	74	24.7%	86	233
<u>Expenses</u>							
624.455.60.68	Books/Materials		0	0		0	289
	Total Expenses	<u>0</u>	0	0		0	289

THE NAPERVILLE PUBLIC LIBRARY
STATEMENT OF REVENUE AND EXPENSE REPORT FY 2011-12
OPERATING EXPENDITURES

42 % of FY

SEPTEMBER 2011

	<u>ANNUAL BUDGET</u>	<u>FY12 MONTH OF SEPTEMBER</u>	<u>FY12 CURRENT YTD</u>	<u>% YTD</u>	<u>SEPT. FY11 PREV. YR. YTD</u>	<u>FY11 PREV. YR. TOTAL</u>
<u>Administrative Services</u>						
Salaries & Benefits	1,545,702	102,281	618,900	40.0%	626,348	1,504,771
Services (w/promotional)	504,443	28,938	169,575	33.6%	119,193	409,154
Supplies	63,250	2,139	18,955	30.0%	11,977	47,948
Capital	60,000	95	19,301	32.2%	8,072	28,721
Programming Expenses	35,000	1,053	4,532	12.9%	2,712	31,152
Grant Expenses & Taxes	4,400	290	1,432	32.5%	1,332	3,369
Total	2,212,795	134,796	832,695	37.6%	769,636	2,025,115
<u>Nichols Library</u>						
Salaries & Benefits	3,110,535	230,656	1,283,328	41.3%	1,265,641	2,997,660
Services	154,500	6,829	62,238	40.3%	49,520	139,198
Supplies	156,150	11,886	49,007	31.4%	45,718	143,317
Total	3,421,185	249,370	1,394,573	40.8%	1,360,879	3,280,175
<u>Naper Blvd. Library</u>						
Salaries & Benefits	1,455,214	111,141	612,333	42.1%	599,924	1,414,689
Services	120,000	1,423	43,356	36.1%	41,508	105,179
Supplies	93,275	8,652	35,936	38.5%	29,500	85,538
Total	1,668,489	121,216	691,625	41.5%	670,932	1,605,406
<u>95th Street Library</u>						
Salaries & Benefits	2,305,044	173,163	947,801	41.1%	958,262	2,227,054
Services	227,500	15,623	76,919	33.8%	72,572	191,410
Supplies	204,662	19,662	85,721	41.9%	69,314	198,062
Total	2,737,206	208,448	1,110,442	40.6%	1,100,149	2,616,526
<u>Technical Services</u>						
Salaries & Benefits	685,448	49,403	267,677	39.1%	266,400	627,304
Services	13,000	53,500	54,075	81.3%	53,943	55,437
Supplies	32,000	1,684	8,003	25.0%	9,932	33,558
Library Materials	2,100,000	292,727	948,781	45.2%	798,537	2,314,249
Total	2,830,448	397,314	1,278,535	43.6%	1,128,813	3,030,547
<u>Facilities</u>						
Salaries & Benefits	735,099	47,447	266,657	36.3%	292,676	704,639
Services	8,000	0	3,226	40.3%	272	603
Supplies	80,440	5,351	22,348	27.8%	21,655	63,797
Total	823,539	52,798	292,231	35.5%	314,604	769,039
<u>Informational Technology</u>						
Salaries & Benefits	861,938	62,946	352,309	40.9%	353,600	832,036
Services	238,400	(2,880)	143,579	78.5%	115,538	154,587
Supplies	52,000	1,488	13,046	25.1%	6,938	33,689
Capital	270,000	22,251	28,218	10.5%	23,040	242,726
Total	1,422,338	83,805	537,153	40.8%	499,116	1,263,038
<u>Naperville Public Library Total</u>						
Salaries & Benefits	10,698,980	777,037	4,349,005	40.6%	4,362,852	10,308,153
Services	1,265,843	103,432	552,969	43.7%	452,547	1,055,568
Supplies	681,777	50,862	233,016	34.2%	195,035	605,907
Library Materials	2,100,000	292,727	948,781	45.2%	798,537	2,314,249
Programming Expenses	35,000	1,053	4,532	12.9%	2,712	31,152
Capital	330,000	22,345	47,519	14.4%	31,112	271,447
Grant Expenses & Taxes	4,400	290	1,432	32.5%	1,332	3,369
Total	15,116,000	1,247,747	6,137,254	40.6%	5,844,127	14,589,846